



**EAST BAY
SANCTUARY COVENANT**
Protect. Advocate. Transform.

Staff Attorney Refugee Rights Program

East Bay Sanctuary Covenant (EBSC) is a non-profit organization dedicated to providing legal services, community organizing, and transformative education to support low-income immigrants and people fleeing violence and persecution.

EBSC is seeking a Staff Attorney to join its Refugee Rights Program. The Refugee Rights Program provides a range of direct legal services to over 2,000 immigrants a year in the Bay Area and its Asylum program has a success rate of 97%.

PRIMARY RESPONSIBILITIES

Typical duties and responsibilities include, but are not limited to, the following:

- Represent individual clients in a range of immigration cases including asylum, special immigrant juvenile status, residency, naturalization, and other immigration petitions before U.S. Citizenship and Immigration Services, Immigration Court, and probate and family courts (for special immigrant juvenile status);
- Work collaboratively as part of EBSC's team and communicate regularly with other staff;
- Train, supervise, and support staff, law students, and other volunteers;
- Work with staff from other non-profits and coalitions with which EBSC collaborates, including other immigration legal services providers, community organizations, and mental healthcare providers;
- Communicate with the press regarding EBSC's work as needed.

POSITION QUALIFICATIONS

- J.D. licensed to practice law in the United States, or recently took the bar exam
- 1+ years' experience providing immigration legal services;
- Strong commitment to promoting immigrant and human rights;
- Experience working with clients from diverse cultural backgrounds and with indigent and/or traumatized individuals;
- Demonstrated ability to manage a large caseload;
- Competence in working as part of a team as well as independently;
- Excellent written and oral advocacy skills; and
- Spanish language fluency.

SUPERVISION

The Staff Attorney will report to Kaveena Singh, Managing Attorney, along with Mike Smith, Director of Refugee Rights Program. This is a full-time position to begin immediately, based in the EBSC office at 2362 Bancroft Way, Berkeley, CA, 94704. Flexibility to work from home is available during the COVID pandemic, but this is not a remote position.

The salary and benefits package is competitive with similar positions at Bay Area nonprofit organizations.

HOW TO APPLY

Thank you for your interest in EBSC. Applicants should send 1) a cover letter, 2) a resume, and 3) a list of at least three references to Kaveena Singh at kaveena@eastbaysanctuary.org. Applications will be considered on a rolling basis until the position is filled. Only shortlisted candidates will be contacted.

East Bay Sanctuary Covenant is an equal opportunity employer that does not discriminate on the basis of race, religion, disability, gender, nationality, ethnicity, sexual orientation or other prohibited category. We strongly encourage women, people of color, LGBTQ individuals, people with disabilities, and all qualified persons to apply for this position.